



Institut national  
de la recherche  
scientifique



ATLANTIC  
SALMON RESEARCH  
JOINT VENTURE

PLAN CONJOINT  
DE RECHERCHE SUR LE  
SAUMON ATLANTIQUE

## Job Advertisement: Research Liaison Officer

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**OVERVIEW:** The Institut national de la recherche scientifique is the administrating partner on a multi-institutional collaborative project seeking to mobilize new and historical data to link freshwater habitat conditions to Atlantic salmon marine survival in support of wild Atlantic salmon conservation. Known as the *Atlantic Salmon Research Joint Venture*, this project involves the collection, analysis, and mobilization of historical Atlantic Salmon and ecosystem data as well as the development and delivery of new research programs aimed at collecting strategic new data. We are looking for a full-time Research Liaison Officer to work with our collaborative team, scientists and field staff.

**POSITION: Research Liaison Officer**

**TERM: Time of hiring – March 31, 2024** (possibility for performance-based extension)

**EMPLOYER: Institut national de la recherche scientifique (INRS) – Québec City, QC**

**WAGES: Starting salary \$50,000 - \$60,000 CAD per annum**

**POSITION TYPE: Remote, Full-time, 4 days/week (Mon-Thurs)**

**LOCATION:** As INRS is located in the Quebec City, and collaborators are located across the East coast, remote working from locations in Quebec, New Brunswick, Nova Scotia and Newfoundland & Labrador will all be considered. \*Requirement for occasional travel to meet with researchers in Eastern Canada, including site visits to field offices, and attendance at regional meetings and conferences.

**SUPERVISOR:** This position will report to the Principal Investigator at the Institut national de la recherche scientifique, Dr. Andre St. Hilaire, and the ASRJV Coordinator, Alexis Knight. The overall workplan for the Research Liaison Officer will be determined by the Coordinator and the project's steering committee of researchers.

**DUTIES:** The main tasks for the Research Liaison Officer will include, but are not limited to:

- Communicating the work of the Joint Venture internally and externally through the ASRJV web page, social media, newsletters, etc.
- Interfacing with researchers and data owners (Indigenous Groups, Academics, Governments and Not-for-profits) to foster relationships, fulfil project mandates, and create data-sharing agreements, requiring excellent oral and written communication skills.
- Developing and maintaining research alliances; both via the coalition of existing datasets to answer retrospective questions and aiding the development and new research projects under the supervision of board of researchers.

- Organizing and participating in meetings, virtual and in-person, for the project's steering committee, and Principal Investigator.
- Reporting on project activities to fulfill granting obligations.
- Coordinating the "JV Student Hub" for academic project partners with activities including the organization of update meetings and management of external field work opportunities for students.
- Collaboration with researchers to analyze collected data sets and organize the collection of new data.
- Organizing purchasing of necessary equipment and supplies, and tracking of student stipend payments.

**Education, Experience and Skills:** The Research Liaison Officer will support the science committee in all phases of the research process to meet the project objectives, as well as supervise research progress of ASRJV funded students (Master's, PhD's and Post Docs) in the Student Hub, and communicate their needs to the committee. An ability to think critically about research is essential. A combination of excellent independent work habits, technical ability, applied knowledge, problem-solving ability and leadership/people skills is necessary for this position. In addition to these qualities, it is important that the research liaison officer possess the following abilities:

- Experience working with and knowledge of Atlantic Salmon, (*preferred*)
- Well-developed written and oral communication skills,
- Strong interpersonal skills,
- Strong organizational skills required to manage this multi-faceted project,
- An independent work ethic,
- A basic understanding of budgetary tracking and reporting

The ability to speak both English and French is considered an asset. The knowledge, skills and abilities required to perform the duties of this position are usually acquired through a BSc in natural sciences and closely related field experience or a MSc in natural sciences. Equivalent experience will be considered and is generally defined as 3-5 years progressively responsible experience as a research assistant, researcher or biologist.

INRS is committed to equity and diversity in its workforce, and we welcome applications from diverse backgrounds.

**Application Deadline:** September 17<sup>th</sup>, 11:59pm AST

**To apply with Cover Letter and CV, or request more information, contact:**

Dr. Andre St. Hilaire  
 Professor, ASRJV Science Co-Chair  
 Institut national de la recherche scientifique  
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